

Maine Connectivity Authority Board Meeting

December 15, 2021

2-3pm

<https://zoom.us/j/91343978422?pwd=UVpTYW41ek42eURYOWtHRmVrb2VnQT09>

Meeting ID: 913 4397 8422

Passcode: 187720

One tap mobile

6465588656,,91343978422#,,,,*187720# US (one touch mobile)

646 558 8656 US (phone)

OUTCOMES

- Confirm Strategic Summary process and plan
- Confirm strategy for completing Capital Fund Projects Application
- Review staffing and administrative updates

DRAFT AGENDA

1. Welcome & Call to Order (Chair Tim Schneider) - *5min*
 - a. Notice re: self-identification in chat
 - b. Comment re. Meeting format in 2022.
2. Review of objectives and agenda for meeting (TS) - *2min*
3. [*Strategic Summary*](#)
 - a. Discuss feedback and modification from 12.10 + [public feedback form](#)
 - b. Timeframe and process for public feedback
 - i. Survey live until 1.3.22
 - ii. Summarized feedback layered into document: 1.10
 - iii. Board approval and confirmation 1.14
4. Discuss Capital Projects Fund plan and timeline - *10 min*
 - i. **Application: 12.20. [Grant Plan and Program Plan #1 by 1.30](#)**
5. Partnerships
 - a. CONNECT MAINE MOU. See [this](#) internal version and [this draft shared version](#).
 - i. Also this [12.08.21 Connect Maine Memo](#)
 - b. *Roux Institute*
 - c. *Maine DOT*
6. Update on Administrative Priorities (AB +) - *10 min*
 - a. Financial
 - b. Staffing
 - i. Discuss [30-60-90](#) day plan
 - ii. HR, Co-op students, Staffing Plan, CFO job description
 - c. Communications

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d. Board Schedule

- i. January 14th 12-1pm?
- ii. January 28th 12-1pm?
- iii. Feb 11th 12-1pm?
- iv. March 3rd 12-1pm?
- v. April 1st, 12-1pm
- vi. May 6th, 12-1pm
- vii. June 3rd, 12-1pm?